

APPLICATION TO REMOVE OR PRUNE A TREE ON PRIVATE PROPERTY

Made under Waverley Council Tree Preservation Order



Application No.: _____ Date Received: _____

A general Tree Preservation Order applies to all private and public land within the Council area. The Order prohibits the pruning, cutting down, lopping, topping, ringbarking, removal or wilful destruction of any tree over 4m in height, 4m in canopy width or 30cm in trunk width measured 1m above ground level without the written consent of Council, which may be subject to conditions. No street trees, regardless of height, may be pruned, removed or otherwise altered without Council permission. No work on private trees will be carried out or paid for by Council.

To minimise any delay in receiving a decision about your application, please ensure you submit all relevant information. Should you require assistance please contact Council's Customer Service Centre on 9369 8000.

You will receive a notice of determination once the application has been assessed.

APPLICANT DETAILS *(It is important that we are able to contact you if more information is needed)*

Mr Ms Mrs Dr *(Mark the appropriate boxes)*

Owner Neighbour Agent Secretary/Chair Tenant Other

Family Name/Company: _____ Given Names/ACN: _____

Postal Address: _____

Postcode: _____

Address of tree location *(If different to above location)* _____

Contact Person *(If a Company) in case Council requires your presence to access the site:* _____

Phone No. *(Daytime)*: _____ Mobile No.: _____

E-mail: _____ Fax No.: _____

OWNERS CONSENT

If the tree is located on common property of a residential flat building or townhouse development then you must submit a written request from either the Body Corporate or the Managing Agent together with either the minutes of a meeting or a letter signed by the majority of the owners consenting to the work.

- I/We hereby consent to the submission of this application and to a representative of Council entering the site for the purpose of a site inspection, and
- For Council to make copies of all documents for the purpose of determining the application or to provide copies to persons who may be affected by the proposal.

Name (or Company Name): _____

Address: _____

Postcode: _____

Phone No. *(Daytime)*: _____ E-mail: _____

Signature/s of **All Owners**: _____

DECLARATION

- I apply for consent to carry out the work described in this application.
- I declare that the information given is true and correct.
- I understand that if the information is incomplete that the application may be delayed, rejected or further information requested.

Signature of Applicant: _____ Date: _____

PROPOSED WORK (Please complete the following table and attach extra pages for additional trees)

Is the site subject to a current development application? Yes State DA No: _____ No

Note: The fee for the application is in accordance with Council's Fee Policy and is based on the number of trees identified

Tree	Tree Type/Species	Location (ie adjacent to rear boundary)	Work Required (tick)		Reason for Work
			Prune	Remove	
1					
2					
3					
4					
5					
6					
7					
8					
9					

POSITION OF TREE/S (Please draw a sketch of your property showing clearly (1) the street, (2) the approximate location of all buildings in relation to property boundaries and (3) the tree/s listed above by the number reference)

LODGEMENT FEES		OFFICE USE (Code PMTTRE)
First tree	\$60.00	Date Paid
Each additional tree	\$18.00	Amount
		Receipt No.
Concession rate (Concession card, health benefit card or equivalent)	50%	Logged by

PRIVACY POLICY

The information requested in this form is required under the *Environmental Planning & Assessment Act 1979* and will be used in connection with the requirements of the legislation. The information will be available to Councillors, Council Officers and members of the public as required by the Act. Please advise Council if the information you have provided either changes or is incorrect or if you require your address to be withheld for personal or family safety.